



# NOTICE OF MEETING

---

**GOVERNANCE & AUDIT & STANDARDS COMMITTEE**

**THURSDAY, 13 MARCH 2014 AT 3.00 PM**

**CONFERENCE ROOM A - CIVIC OFFICES**

Telephone enquiries to 023 9283 4058

Email: [Vicki.plytas@portsmouthcc.gov.uk](mailto:Vicki.plytas@portsmouthcc.gov.uk)

---

## **Membership**

Councillor Darron Phillips (Chair)  
Councillor David Fuller (Vice-Chair)  
Councillor Michael Andrewes  
Councillor Donna Jones  
Councillor John Ferrett  
Councillor Phil Smith

## **Standing Deputies**

Councillor Peter Eddis  
Councillor Aiden Gray  
Councillor Les Stevens  
Councillor Steven Wylie  
Councillor Alistair Thompson  
Councillor Neill Young

---

(NB This Agenda should be retained for future reference with the minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

**Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the contact officer (above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (for example, for or against the recommendations). Email requests are accepted.**

## A G E N D A

**1 Apologies for Absence**

**2 Declarations of Members' Interests**

**3 Minutes of the meeting held on 30 January 2014 (Pages 1 - 12)**

To confirm the minutes of the meeting held on 30 January as a correct record.

**RECOMMENDED that the minutes of the meeting held on 30 January 2014 be confirmed and signed by the Chair as a correct record.**

**4 Updates on actions identified in the minutes**

**5 School Transport & Student Awards Appeal Committee**

At its meeting on 3 March, the Cabinet resolved that Elected Members of the Council will not sit on the new Transport Appeal Panel. As a consequence, the new Transport Appeal Panel will no longer be part of the political management structure.

**RECOMMENDED that the Committee recommends to Council that the Constitution be amended to reflect the Cabinet decision so as to delete the section in Part 2 Section 2 entitled "School Transport & Student Awards Appeals committee" and make any other consequential amendments.**

**6 External Audit Reports - Ernst & Young (Pages 13 - 40)**

**(1) Audit Plan - year end 31 March 2014**

The purpose of this report is to provide the Audit Committee with a basis to review the proposed audit approach and scope for the 2013/14 audit in accordance with the Audit Commission Act 1998, the Code of Audit practice, the Standing Guidance, auditing standards and other professional requirements, but also to ensure that the audit is aligned with the Committee's service expectations.

**RECOMMENDED that the Audit Plan for year ending 31 March 2014 be noted.**

**(2) Local Government Audit Committee Briefing (information only)**

**7 Proposed Minor Revisions to Members' Allowance Scheme (Pages 41 - 48)**

The purpose of the report is to present the independent report and recommendations produced by the Independent Remuneration Panel (IRP) 2014, chaired by Professor John Craven

- (1) For the Governance and Audit and Standards Committee to consider whether it is satisfied with the way the Independent panel undertook the review and
- (2) For consideration and determination at Full Council

**RECOMMENDED that Governance and Audit and Standards Committee confirms that it is satisfied with the way the Independent Panel undertook the review.**

**8 Treasury Management Policy for 2014/15 (Pages 49 - 106)**

The purpose of this report is to obtain the Council's approval for 2014/15 to the following (attached):

- Treasury Management Policy Statement
- Annual Minimum Revenue Provision for Debt Repayment Statement
- Annual Investment Strategy

**RECOMMENDED that the report be noted.**

**9 Performance Management Update - Quarter 3 - 2013-14 (Pages 107 - 126)**

The purpose of the report is to inform members of performance issues arising in the third quarter of the 2013-14 reporting period, and update on work relating to cost benchmarking.

**RECOMMENDED that the Governance and Audit and Standards Committee are asked to note the report and comment on:**

- (1) The performance issues highlighted in section 4; and
- (2) The cost benchmarking activity outlined in section 6.

**10 Audit Performance Status Report to 10 February 2014 for Audit Plan 2013/14 (Pages 127 - 178)**

This report is to update the Governance and Audit and Standards Committee on the Internal Audit Performance for 2013/14 to 10 February 2014 against the Annual Audit Plan, highlight areas of concern and areas where assurance can be given on the internal control framework.

**RECOMMENDED that members note**

- (1) the Audit Performance for 2013/14 to 10 February 2014.

**(2) the changes in the Audit Plan.**

**11 Regulation of Investigatory Powers Act (RIPA) Report (Pages 179 - 182)**

The purpose of the report is to inform members that there has been one RIPA authorisation since the last report to Members dated 26/6/13, that numbers of RIPA applications have declined and the reasons for this.

**RECOMMENDED that Members note the fact that there has only been one RIPA application since the last report and the reasons why the use of RIPA applications has declined.**

**12 Date of Next Meeting**

The next meeting is scheduled for 26 June 2014.